

The Hong Kong Polytechnic University

Subject Description Form

Subject Code	ELC1008
Subject Title	University English for Higher Diploma Students II
Credit Value	3
Level	1
Pre-requisite / Co-requisite/ Exclusion	ELC1007 University English for Higher Diploma Students I
Objectives	<p>This subject aims to help higher diploma students entering with HKDSE English Language Level 2 to study effectively in an English medium tertiary learning environment, and to enhance their proficiency and communication skills in English.</p>
Intended Learning Outcomes	<p>Upon successful completion of the subject, students will be able to:</p> <ol style="list-style-type: none">plan, write and revise academic essays.refer to sources in written texts by using summarising, paraphrasing and synthesising skillsuse appropriate verbal and non-verbal skills in spoken communication in a group context <p>To achieve the above outcomes, students are expected to use language and text structure appropriate to the context, select information critically, and present information logically and coherently.</p>
Subject Synopsis/ Indicative Syllabus	<ol style="list-style-type: none">Written communication Further developing the ability of writing succinct topic sentences and employing appropriate strategies for paragraph development; taking effective notes from written and spoken sources; further developing the skills needed for effective use of sources in written texts; further extending coherence and cohesion in writing; revising and proofreading effectively.Spoken communication Further developing the verbal and non-verbal strategies in oral interactions; developing and applying critical thinking skills to discussions of issues.Language development Further improving and extending relevant features of grammar, vocabulary and pronunciation; extending appropriate reading and listening skills.
Teaching/Learning Methodology	<p>The study method is a combination of seminar, self-access work and online learning. Following a blended delivery approach, activities include teacher input as well as in- and out-of-class work and online learning. Students make use of elearning resources to further improve their proficiency and academic English skills.</p>

	<p>Learning materials developed by the English Language Centre are used throughout the course. Students will be referred to learning resources on the Internet and in the ELC's Centre for Independent Language Learning. Additional reference materials will be recommended as required.</p>																																							
<p>Assessment Methods in Alignment with Intended Learning Outcomes</p>	<table border="1" data-bbox="534 336 1484 862"> <thead> <tr> <th data-bbox="534 336 880 517" rowspan="2">Specific assessment methods/tasks</th> <th data-bbox="880 336 1123 517" rowspan="2">% weighting</th> <th colspan="4" data-bbox="1123 336 1484 461">Intended subject learning outcomes to be assessed (Please tick as appropriate)</th> </tr> <tr> <th data-bbox="1123 461 1208 517">a</th> <th data-bbox="1208 461 1307 517">b</th> <th data-bbox="1307 461 1390 517">c</th> <th data-bbox="1390 461 1484 517"></th> </tr> </thead> <tbody> <tr> <td data-bbox="534 517 880 618">1. Academic essay (first draft)</td> <td data-bbox="880 517 1123 618">30%</td> <td data-bbox="1123 517 1208 618">✓</td> <td data-bbox="1208 517 1307 618">✓</td> <td data-bbox="1307 517 1390 618"></td> <td data-bbox="1390 517 1484 618"></td> </tr> <tr> <td data-bbox="534 618 880 719">2. Extended academic essay (final)</td> <td data-bbox="880 618 1123 719">30%</td> <td data-bbox="1123 618 1208 719">✓</td> <td data-bbox="1208 618 1307 719">✓</td> <td data-bbox="1307 618 1390 719"></td> <td data-bbox="1390 618 1484 719"></td> </tr> <tr> <td data-bbox="534 719 880 786">3. Group discussion</td> <td data-bbox="880 719 1123 786">40%</td> <td data-bbox="1123 719 1208 786"></td> <td data-bbox="1208 719 1307 786"></td> <td data-bbox="1307 719 1390 786">✓</td> <td data-bbox="1390 719 1484 786"></td> </tr> <tr> <td data-bbox="534 786 880 862">Total</td> <td data-bbox="880 786 1123 862">100 %</td> <td data-bbox="1123 786 1208 862"></td> <td data-bbox="1208 786 1307 862"></td> <td data-bbox="1307 786 1390 862"></td> <td data-bbox="1390 786 1484 862"></td> </tr> </tbody> </table> <p data-bbox="534 907 1484 1209"> Explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes: Assessments 1 and 2 necessitate achievement of LOs (a) and (b) in order for students to write effective extended essays. Assessment 3 requires students to demonstrate their achievement of LO (c). In addition to these assessments, students are required to complete further language training through web-based language work. The additional language training offered in online tasks is aligned with all the three LOs. </p>						Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)				a	b	c		1. Academic essay (first draft)	30%	✓	✓			2. Extended academic essay (final)	30%	✓	✓			3. Group discussion	40%			✓		Total	100 %				
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<p>Reading List and References</p>	<p data-bbox="534 1579 1484 1646"><i>Course material</i> Learning materials developed by the English Language Centre</p> <p data-bbox="534 1702 1484 1993"><i>Recommended references</i> Bullock, R. & Weinberg, F. (2001). <i>The little seagull handbook</i>. New York, N.Y.: W.W. Norton & Co. Engleberg, I. (2013). <i>Think: Public speaking</i>. Boston, MA: Pearson. Hung, T. T. N. (2005). <i>Understanding English grammar: a course book for Chinese learners of English</i>. Hong Kong: Hong Kong University Press. Parker, G. M. & Hoffman, R. (2006). <i>Meeting excellence: 33 tools to lead meetings that get results</i>. San Francisco, CA: Jossey-Bass.</p>																																							