The Hong Kong Polytechnic University

Subject Description Form

Subject Code	ELC1007
Subject Title	University English for Higher Diploma Students I
Credit Value	3
Level	1
Pre-requisite / Co-requisite/ Exclusion	NIL
Objectives	This subject aims to help higher diploma students entering with HKDSE English Language Level 2 to study effectively in an English medium tertiary learning environment, and to acquire academic English skills to enable them to further their studies at university.
Intended Learning Outcomes	Upon successful completion of the subject, students will be able to: a. refer to academic sources in written texts and oral presentations by using paraphrasing and summarising skills b. select appropriate vocabulary and grammar to achieve an academic style c. plan, write and revise written texts with reference to sources To achieve the above outcomes, students are expected to use language and text structure appropriate to the context, select information critically, and present information logically and coherently.
Subject Synopsis/ Indicative Syllabus	1. Written communication Analysing and practising common writing functions; improving the ability of writing topic sentences and employing appropriate strategies for paragraph development; understanding common patterns of organisation in academic writing; taking notes from written and spoken sources; practising summarising and paraphrasing skills; improving coherence and cohesion in writing; developing revision and proofreading skills. 2. Spoken communication Recognising the differences between spoken and written communication in English in university study contexts; identifying and practising verbal and non-verbal interaction strategies in academic oral presentations. 3. Language development Improving and extending relevant features of grammar, vocabulary and pronunciation; developing appropriate academic reading and listening skills.
Teaching/Learning Methodology	The study method is a combination of seminar, self-access work and online learning. Following a blended delivery approach, activities include teacher input as well as in- and out-of-class work and online learning. Students make use of elearning resources to further improve their proficiency and academic English skills.

	Learning materials developed by the English Language Centre are used throughout the course. Students will be referred to learning resources on the Internet and in the ELC's Centre for Independent Language Learning. Additional reference materials will be recommended as required.

Assessment Methods in Alignment with Intended Learning Outcomes

(Note 4)

Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)			
		a	b	c	
1. Short academic texts	30%		✓		
2. Academic expository essay	30%	✓	✓	✓	
3. Academic oral presentation	40%	✓	✓		
Total	100%				

Explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes:

In order for students to present an effective academic oral presentation with reference to sources in Assessment 1, they will need to read and employ a variety of sources (ref. LOs (a) and (b)). Assessment 2 demonstrates achievement of LO (b) for students to plan, write and revise a short academic text. Assessment 3 necessitates achievement of all LOs in order to write an effective academic expository essay with reference to sources.

In addition to these assessments, students are required to complete further language training, through web-based language work, reading tasks and online reflections. The additional language training offered in online tasks is aligned with all the three LOs. They require students to critically read and summarise information contained in a variety of sources, as required in LOs (a) and (b).

Student Study Effort Expected

Class contact:	
▪ Seminars	39 Hrs.
Other student study effort:	
▪ Self study/preparation	78 Hrs.
Total student study effort	117 Hrs.

Reading List and References

Course material

Learning materials developed by the English Language Centre

Recommended references

Boyle, J. & Boyle, L. (1998). *Common Spoken English Errors in Hong Kong.* Hong Kong: Longman.

Hung, T. T. N. (2005). *Understanding English grammar: A course book for Chinese learners of English*. Hong Kong: Hong Kong University Press.

McWhorter, K. T. (2012). *The successful writer's handbook*. (2nd ed.). Boston, MA: Longman.

	Templeton, M. (2010). *Public speaking and presentations demystified*. New York, NY: McGraw-Hill. Zwier, L. J. (2002). *Building academic vocabulary.* Ann Arbor, MI: University of Michigan Press.