

The Hong Kong Polytechnic University

Subject Description Form (2024)

Subject Code	ELC3625
Subject Title	Writing MLS Final Year Project Reports
Credit Value	1
Level	3
Pre-requisites	LCR English subjects, and ELC3626 Professional English for HTI Students
Objectives	This subject aims to prepare and enhance students' academic writing skills for final year project writing in the health sciences field. Students learn to develop and present their written messages clearly, credibly and effectively, in ways appropriate to the context, audience, and purpose of the communication. Students will gain experience of employing effective language skills to skilfully write a final year project report.
Intended Learning Outcomes <i>(Note 1)</i>	Upon completion of the subject, students will be able to: a. apply appropriate language and strategies when communicating their final year project to health science specialists; b. present themselves clearly, professionally, and persuasively in health-related scientific documents.
Subject Synopsis/ Indicative Syllabus <i>(Note 2)</i>	<p>The content is indicative. The balance of the components, and the corresponding weighting, will be based on the specific needs of the students.</p> <ul style="list-style-type: none">• Writing the Introduction Explaining the background to the study; justifying the study; referring to the literature; stating the objectives; describing and justifying the choice of methods.• Presenting study results Describing and interpreting results; comparing results with those from previous studies; discussing implications; presenting conclusions and recommendations.• Organising the report Organising the content logically and systematically; maintaining coherence and cohesion.• Using appropriate style and tone in the report

<p>Teaching/Learning Methodology (Note 3)</p>	<p>The study method is primarily seminar-based. Activities include teacher input as well as individual and group work using scenarios relevant to professionals in the health-related field. Activities include discussions, text analysis, and process writing. Learning materials developed by the English Language Centre are used throughout this course. Online resources are integrated into the course for in-class and out-of-class learning. Students will also be referred to the services and initiatives of the ELC's Centre for Independent Language Learning.</p>																						
<p>Assessment Methods in Alignment with Intended Learning Outcomes (Note 4)</p>	<table border="1" data-bbox="517 555 1382 1043"> <thead> <tr> <th data-bbox="517 555 794 674">Specific assessment methods/tasks</th> <th data-bbox="794 555 954 674">% weighting</th> <th colspan="2" data-bbox="954 555 1382 674">Intended subject learning outcomes to be assessed (Please tick as appropriate)</th> </tr> <tr> <td data-bbox="517 674 794 745"></td> <td data-bbox="794 674 954 745"></td> <td data-bbox="954 674 1166 745">a</td> <td data-bbox="1166 674 1382 745">b</td> </tr> </thead> <tbody> <tr> <td data-bbox="517 745 794 846">Individual project report writing</td> <td data-bbox="794 745 954 846">70%</td> <td data-bbox="954 745 1166 846">✓</td> <td data-bbox="1166 745 1382 846">✓</td> </tr> <tr> <td data-bbox="517 846 794 972">Reflection (in-class)</td> <td data-bbox="794 846 954 972">30%</td> <td data-bbox="954 846 1166 972">✓</td> <td data-bbox="1166 846 1382 972">✓</td> </tr> <tr> <td data-bbox="517 972 794 1043">Total</td> <td data-bbox="794 972 954 1043">100 %</td> <td data-bbox="954 972 1166 1043"></td> <td data-bbox="1166 972 1382 1043"></td> </tr> </tbody> </table> <p>Final Year Project (FYP)</p> <p>The assessment design and content are co-developed by the ELC and HTI, and incorporate the task requirements of final year project writing. Students are required to analyse a health-related problem and select methodology critically, and develop a clear, concise, well-structured introduction, literature review and methodology for intended readers. It is an individual assignment. Reflection is incorporated as part of the writing process for allowing students to identify what they have learnt, and help them develop their critical thinking skills. They are required to write the reflection in-class in Lesson 7. The reflection is based on their writing experience of FYP. Word length is 300 words and time allowed is 50 minutes.</p>			Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)				a	b	Individual project report writing	70%	✓	✓	Reflection (in-class)	30%	✓	✓	Total	100 %		
Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)																					
		a	b																				
Individual project report writing	70%	✓	✓																				
Reflection (in-class)	30%	✓	✓																				
Total	100 %																						
<p>Student Study Effort Expected</p>	Class contact:																						
	<ul style="list-style-type: none"> ■ Seminars 		13 Hrs.																				
	Other student study effort:																						
	<ul style="list-style-type: none"> ■ Classwork-related and assessment related preparation and self-access work 		26 Hrs.																				
	Total student study effort		39 Hrs.																				

**Reading List and
References**

Required materials

Course materials prepared by the English Language Centre

Recommended resources

Students are encouraged to use the range of services and initiatives provided by the ELC including our Speaking Assistance Programme, Writing Assistance Programme, workshops, and Open Online Courses.

Day, R. A. and Gastel, B. (2021). *How to write and publish a scientific paper* (6th Ed.). Westport, CONN: Greenwood Press.

Hofmann, A. H. (2010). *Scientific writing and communication: papers, proposals, and presentations*. New York; Oxford: Oxford University Press.

Leedy, P. D. (2019). *Practical research: Planning and design*. Upper Saddle River, NJ: Merrill.

Tebeaux, S. (2018). *Writing science right: strategies for teaching scientific and technical writing*. New York: Routledge.