

Subject Code	ELC3311
Subject Title	Advanced Oral Communication for Students of Chinese and Bilingual Studies
Credit Value	3
Level	3
Pre-requisite / Co-requisite/ Exclusion	Nil
Objectives	<p>This subject aims to develop students' competence in spoken communication in academic and non-academic contexts, and to enhance their ability to orally communicate effectively in an English-medium environment.</p> <p>In striving to achieve the two interrelated objectives, attention will be given to developing confidence in the use of pronunciation, grammar and vocabulary for academic and non-academic oral contexts.</p>
Intended Learning Outcomes	<p>By the end of the subject, students should be able to orally communicate effectively in an English-medium environment through</p> <ol style="list-style-type: none"> a. delivering impromptu oral presentations for different topics, audiences and purposes, b. delivering planned individual and group oral presentations, and c. participating in problem-solving discussions. <p>To achieve the above outcomes, students are expected to use language and pronunciation appropriate to the context, select information critically, and present and support stance and opinion.</p>
Subject Synopsis/ Indicative Syllabus	<p>The content is indicative. The balance of the components, and the corresponding weighting, will be based on the specific needs of the students.</p> <ol style="list-style-type: none"> 1. Understanding features of presentations and discussions Identifying the characteristics of effective presentations and discussions; speaking effectively in groups and in public forums; discussing ideas in groups; evaluating presentations and discussions. 2. Planning presentations Defining topic, scope, purpose and audience; researching topics; organising information and ideas effectively; applying sequencing and signposting language effectively. 3. Delivering presentations and participating in discussions Practising impromptu, individual and group presentations, focusing on verbal and non-verbal skills; using appropriate and effective visual aids; handling question-and-answer sessions; using effective pronunciation and voice for communicating ideas confidently, fluently

	<p>and appropriately in oral presentations and discussions.</p> <p>4. Language development Developing relevant grammar and vocabulary.</p>																														
<p>Teaching/Learning Methodology</p>	<p>The subject is suitable for local as well as non-local students, who feel they need to further improve their oral communication skills. It is designed to enable students to use spoken English effectively in academic and non-academic contexts. The main emphasis is on improving students' confidence and competence in oral communication, and refining pronunciation, vocabulary and grammar skills in these contexts.</p> <p>The study method is primarily seminar-based. Activities include teacher input as well as individual and group work involving planning, delivering and evaluating presentations, discussions, role-plays and individual and group activities. Students will be referred to information on the Internet and the ELC's Centre for Independent Language Learning.</p> <p>Learning materials developed by the English Language Centre are used throughout this course. Additional reference materials will be recommended as required.</p>																														
<p>Assessment Methods in Alignment with Intended Learning Outcomes</p>	<table border="1" data-bbox="518 1059 1469 1675"> <thead> <tr> <th rowspan="2">Specific assessment methods/tasks</th> <th rowspan="2">% weighting</th> <th colspan="3">Intended subject learning outcomes to be assessed (Please tick as appropriate)</th> </tr> <tr> <th>a</th> <th>b</th> <th>c</th> </tr> </thead> <tbody> <tr> <td>1. Problem-solution discussion</td> <td>30%</td> <td>✓</td> <td></td> <td></td> </tr> <tr> <td>2. Impromptu presentation</td> <td>30%</td> <td></td> <td>✓</td> <td></td> </tr> <tr> <td>3. Planned oral presentation</td> <td>40%</td> <td></td> <td></td> <td>✓</td> </tr> <tr> <td>Total</td> <td>100 %</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Continuous assessment: 100%</p> <p>Students' oral skills are evaluated through assessment tasks related to the learning outcomes. Students are assessed on the accuracy and the appropriacy of the language used in fulfilling the assessment tasks, as well as the selection and organisation of ideas.</p>			Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)			a	b	c	1. Problem-solution discussion	30%	✓			2. Impromptu presentation	30%		✓		3. Planned oral presentation	40%			✓	Total	100 %			
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<p>Student Study Effort Expected</p>	<p>Class contact:</p> <ul style="list-style-type: none"> ▪ Seminars <p>Other student study effort:</p>		<p>39 Hrs.</p>																												

	<ul style="list-style-type: none"> ▪ Classwork-related and project-related preparation and self-access work 	78 Hrs.
	Total student study effort	117 Hrs.
Reading List and References	<p>Course materials</p> <p>Course materials prepared by the ELC.</p> <p>Recommended readings</p> <p>Grant, L. (2001). <i>Well said: Pronunciation for clear communication</i>. 2nd ed.). Boston: Heinle & Heinle Publishers.</p> <p>Hung, T. T. N. (2005) <i>Understanding English grammar: A course book for Chinese learners of English</i>. Hong Kong: Hong Kong University Press.</p> <p>Jay, A. & Jay, R. (2000). <i>Effective presentation</i>. London: Prentice Hall.</p> <p>Madden, C. & Rohlck, T. (1997). <i>Discussion and interaction in the academic community</i>. Ann Arbor, MI: University of Michigan Press.</p> <p>McCarthy, M. & O'Dell, F. (2002). <i>English vocabulary in use: Advanced</i>. Cambridge: Cambridge University Press.</p> <p>Sampson, E. (2003). <i>Creative business presentations: Inventive ideas for making an instant impact</i>. London: Kogan Page.</p> <p>Verderber, R.F. (2006). <i>The challenge of effective speaking</i>. Belmont, CA: Thomson / Wadsworth.</p> <p>Walther, G.R. (1996) <i>Power talking skills: How to say what you mean and get what you want. A video seminar</i>. Newcastle, WA: Speaking From Experience Inc.</p>	